

## **Cockermouth Community Hospital League of Friends Privacy Policy.**

### Who we are

We are a registered charity (number 1166275) committed to protecting your personal information and privacy.

We may update this Privacy Policy from time to time so please check back periodically. Any significant changes will be posted on our website: [cockermouthhospitalof.uk](http://cockermouthhospitalof.uk)

If you have any queries about this policy please contact us at:

[cockermouth.lof@gmail.com](mailto:cockermouth.lof@gmail.com) or [info@cockermouthhospitalof.uk](mailto:info@cockermouthhospitalof.uk)

and one of our Trustees will respond to you.

### Your Privacy and information we may collect

We do not collect any sensitive Personal information about you, however we may ask for your name, postal address, phone number or email address. No information collected will be passed on to a third party. The only time information might be passed on is when it is a legal requirement. You may at any time ask for your personal information to be removed/ deleted from our data.

### How do we use your personal information?

We use personal information collected for these purposes:

- To enable us to claim back gift aid for the charity, this can only be collected from HMRC if you are a Tax payer
- We may contact you regarding a specific query regarding a donation
- We may need to contact you regarding a specific query you have made

### Lawful basis for processing your personal information

Under Article 6 of the General Data Protection Regulations (GDPR) our lawful basis for processing and holding personal information is 'legitimate interest' as it is necessary for Charities Trust to use this information in order to provide you with our services.

Your Privacy is important to us and treated with the utmost respect at all times.